



## Park's Edge Lakeshore Rentals

### **2011 GUEST RESERVATION & LEASE** *DAILY RENTALS – PEAK SEASON*

Thank you for your recent inquiry regarding Park's Edge Lakeshore Cottages. We would love to have you as a guest!

In order to confirm and hold your reservation, we ask that you read and fill-in the entire lease, run it off, sign it and return it to the address indicated below with your deposit. Please keep a copy for your records. Reservations not confirmed by timely receipt of your deposit will be cancelled. As soon as we receive the signed lease and your deposit, we will confirm with you.

(Please print)

Date: \_\_\_\_\_

#### **Guest Information:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Home Phone Number (w/ area code): \_\_\_\_\_

Cell Phone Number (w/area code): \_\_\_\_\_

Email address: \_\_\_\_\_

Number of Occupants:

\_\_\_\_\_ Adults

\_\_\_\_\_ Children

Dates you wish to reserve:

**, 2011 4:00 pm check-in to, 2011 10:00 am checkout**

Please check next to the Cottage(s) you wish to rent:

Lakeshore Home (\$450.00 per night, plus tax; 12 person maximum including children)

Moose Haven (\$160.00 per night, plus tax; 4 person maximum including children)

Bay View Cottage (\$245.00 per night, plus tax; 8 person maximum including children)

Log Homestead (\$310.00 per night, plus tax; 10 person maximum including children)

Lakeshore Cottage (\$320.00 per night, plus tax; 6 person maximum including children)

(Rates are adjustable for partial or multiple weeks – please call for rates.)



# Park's Edge Lakeshore Rentals

## GUEST RESERVATION & LEASE, (Page 2)

**Security Deposit:** We now require a credit card number on file in lieu of a security deposit. You are responsible for any damages you cause to the property or furnishings. Park's Edge Lakeshores, LLC will provide an itemized statement describing any damage along with the cost of repair or replacement. In the event of damage, the cost of repair or replacement would be charged to your credit card. There is a \$20 charge for unreturned keys. **PLEASE INDICATE YOUR CREDIT CARD NUMBER IN THE YELLOW HIGHLIGHTED AREA IN THE TOTAL FEES SECTION AT THE BOTTOM OF THIS PAGE, (Even if you are planning on paying with a check, a credit card for the security deposit must be on file with PELS ).**

**Linens:** Would you like to: (please check one)

\_\_\_\_\_ bring my own sheets, (Note: we ask that you please provide your own kitchen, hand and bath towels.)

\_\_\_\_\_ have the following number **(fill in number needed for each size below)** of sheets provided

\$14.00 for king\_\_\_\_\_, \$12.00 for queen/double\_\_\_\_\_, \$8.00 for twin\_\_\_\_\_

**NOTE: Sheets are provided, but beds are not made. Renter is responsible for making bed upon arrival**

**Air Conditioners:** Units are **not** air conditioned. We have window units available for \$25.00/week.

**Internet Access:** Wireless internet is automatically included in the rental price. **The password is netgear10.**

**Total Fees:**

Unit Rental and Cleaning Fee:	\$
Linens (if applicable):	
Other:	
Tax (5.5%)	
Room Tax (5.5%)	
<b>Total:</b>	

**We require a \$500.00 reservation deposit to hold your week, which is due with the return of this Reservation/Lease on or before December 15, 2010.** The second advance payment, which is half the rental cost, minus the \$500.00 reservation deposit, is due by Feb. 1<sup>st</sup> 2011. The remaining balance, including tax and linen fees (if any), is due upon arrival. For those paying with a credit card, your contract signature provided below will authorize us to charge the remaining balance due on the start date of the rental agreement. **Checks should be made out to Park's Edge Lakeshores, LLC.**

Please provide your Credit Card Type \_\_\_\_\_; Account Number

\_\_\_\_\_; Name on Card \_\_\_\_\_; and Expiration

Date \_\_\_\_\_. PELS will use the card for Security deposit, however, also indicate if we should use the card for: (Check all appropriate lines) the reservation deposit \_\_\_\_\_; advance payment \_\_\_\_\_; remaining balance \_\_\_\_\_; or all payments \_\_\_\_\_.

**We accept Master Card, Discover and Visa only.**



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### GUEST RESERVATION & LEASE (PAGE 3)

**Cancellation:** If you cancel your reservation for any reason, we charge a non-refundable cancellation fee of \$100 to cover our administrative costs. If you cancel your reservation in writing before your scheduled arrival date, you will receive a full refund, less the cancellation fee, only if we are able to re-rent the unit. We will make every effort to do so. In the event you leave your unit prior to your scheduled departure date or time, we will not be able to provide a refund.

**Check-in:** You may check-in and pick-up your key at the property {9813 Water Street (Hwy 42) Ephraim, WI} in the building marked "Office". If no one is in the office when you arrive, you may proceed directly to your unit where the door should be open and the key inside. All buildings have lockboxes in case of an emergency (lock yourself out, etc.) and you will receive the code prior to arrival.

**Special Provisions:** This section documents any special provisions or arrangements that have been made and agreed to ahead of time. We're not sure if we can accommodate your special request or not, but if you have one, please don't hesitate to ask and we'll do our best.  
Special Provisions:

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This document, along with the attached General Information document, constitutes your Vacation Rental Lease. Please read each of them carefully. If you have any questions, please call **Cathie at (920) 493-8863**. We will be happy to answer them for you. This lease is in effect from your arrival to your departure.

Thank you very much, and we look forward to seeing you in Beautiful Door County!

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Guest Signature

Date

Mail to:

**Park's Edge Lake Shores, LLC**  
**Cathie Fellner**  
**5096 Reynolds Rd.**  
**Sturgeon Bay, WI 54235**



## Park's Edge Lakeshore Rentals

### GENERAL INFORMATION

For the safety and enjoyment of all of our guests, we ask that you adhere to the following at all times. Thank you.

- The Guest named on the lease is the responsible party for the reservation and all the lease obligations. (Sub-leasing is not permitted.)
- Guest agrees to indemnify and hold Park's Edge Lakeshores, LLC and its members free and harmless for any liabilities or any loss or damage whatsoever arising from, related to or in connection with rental of the premises including but not limited to any claim or liability for personal injury or damage or loss of property which is made, incurred or sustained by Guest or guests of Guest. – *See security deposit section.*
- Sorry, No smoking allowed inside any unit or on any public amenity (deck, pier, etc.)
- Sorry, no pets allowed. We advertise as a pet free complex and therefore, due to allergies, pets *cannot* be permitted on the property. If you do bring a pet, you will be asked to leave and fined an additional fee for supplemental cleaning.
- Check in time is 4:00 pm, check out time is 10:00 am, unless other arrangements have been made ahead of time and are indicated in the Reservation / Lease Form.
- Please remember that you are responsible for keeping the unit neat and orderly during your stay and for cleaning the kitchen and dishes and emptying the dishwasher (where available) before your departure. Please throw all of your trash in the dumpster before departure.
- Please advise us immediately of any maintenance issues at either (920) 493-8863 or by telling the on-site caretaker in person, when available. If a maintenance issue should arise, we will do our best to take care of it as quickly as possible.
- Please operate radios and televisions at acceptable volume levels. Be considerate of the other guests on the property.
- Please use a calling card for all long-distance calls.
- Fireworks and outdoor fires including bonfires are prohibited by the Village of Ephraim.
- Please do not feed the birds or wildlife.
- Feel free to have a fire in your fireplace. Please keep safety in mind and also please remember to open the damper. Firewood is provided on the property.

